



# APPLICATION FOR EMPLOYMENT

Qualified applicants receive equal consideration. No question is asked for the purpose of excluding any applicant due to race, color, national origin, religion, age, sex, disability, veteran status, or any other characteristic protected under local, state or federal law.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

NAME \_\_\_\_\_  
Last First Middle Initial

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

Type of work for which you wish to be considered: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have any special skills? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you legally authorized to work in the U.S.?  Yes  No

*Note: You will be required to furnish documents to verify your eligibility for employment in accordance with the Immigration Reform and Control Act, and your employment is contingent upon furnishing such documents.*

Have you ever been convicted of a crime or are there any pending charges against you?

*A conviction does not automatically bar you from employment.*

Yes  No If yes, include details: \_\_\_\_\_

\_\_\_\_\_

Date you can start: \_\_\_\_\_ Salary Required: \_\_\_\_\_

Are you presently employed?  Yes  No

If so, may we contact your present employer?  Yes  No

Referred By: \_\_\_\_\_



# APPLICATION FOR EMPLOYMENT cont.)

## EDUCATION

Schools	Name/Location	Circle Last Year Completed	Major Courses	Diploma/Degree
High School		9 / 10 / 11 / 12		
College		1 / 2 / 3 / More		
Business/Trade		Months Attended		

Are you currently in the U.S. National Guard or Reserves?     Yes     No

## EMPLOYMENT HISTORY

If you have a resume, please submit with this application and skip this section.

<b>Employer</b> (Name and Location)		
<b>Dates Employed</b>	<b>From:</b>	<b>To:</b>
<b>Position</b>		
<b>Salary</b>		
<b>Name of Supervisor</b>		
<b>Reason for Leaving</b>		

<b>Employer</b> (Name and Location)		
<b>Dates Employed</b>	<b>From:</b>	<b>To:</b>
<b>Position</b>		
<b>Salary</b>		
<b>Name of Supervisor</b>		
<b>Reason for Leaving</b>		

<b>Employer</b> (Name and Location)		
<b>Dates Employed</b>	<b>From:</b>	<b>To:</b>
<b>Position</b>		
<b>Salary</b>		
<b>Name of Supervisor</b>		
<b>Reason for Leaving</b>		



## APPLICATION FOR EMPLOYMENT (cont.)

### REFERENCES

1) NAME \_\_\_\_\_  
OCCUPATION \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_

2) NAME \_\_\_\_\_  
OCCUPATION \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_

3) NAME \_\_\_\_\_  
OCCUPATION \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_

I certify that the answers given by me to the foregoing questions and statements are true and correct to the best of my knowledge, without consequential omissions of any kind. I agree that the Company shall not be held liable in any respect if my employment is rejected or subsequently terminated because of false statements, answers or omissions made by me in this application. I understand that any misleading or incorrect statements may render this application void, and if employed, may lead to employment termination. I also voluntarily and knowingly authorize the companies, schools or persons named above to give any information requested regarding my former employment, character and qualifications. I hereby voluntarily and knowingly fully release and discharge, absolve, indemnify, and hold harmless said companies, schools or persons from any and all liability for any damages for issuing this information, except for the malicious and willful disclosure of derogatory facts concerning my employment made for the express purpose of preventing me from obtaining employment, which the party disclosing such facts knows to be untrue. In consideration of my employment, I agree to conform to the rules and regulations of this organization. My employment and compensation can be terminated with or without cause and with or without notice, at any time, at the option of either my employer or myself.

Signature \_\_\_\_\_ Date \_\_\_\_\_